

25 YEAR RE-REVIEW

**SECRET**

MEMORANDUM FOR: THE ACTING DIRECTOR

25X1 [ ] Office has requested alterations and improvements in their office space in order to provide required support [ ]

25X1 [ ] project approved by the Director on 7 December 1955.

25X1 The estimated cost of these alterations is \$6280. The Economy Act of 1932 limits the amount which may be spent for alterations to 25 per cent of the annual rent, or in this case, \$2400. Since \$1300 has been spent previously on alterations, the additional expenditure will bring the total excess to approximately \$5200. Therefore, a Certificate of Necessity is required.

Request signature.

H. GATES LLOYD

Acting Deputy Director  
(Support)

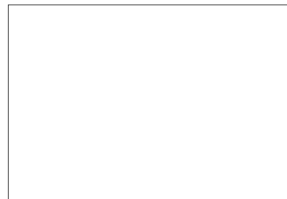
23 May 56  
(DATE)

**SECRET**FORM NO. 101 REPLACES FORM 10-101  
1 AUG 54 WHICH MAY BE USED.

(47)

MEMORANDUM FOR: GENERAL CABELL

25X1 This certificate of necessity requires the signature of the head of the Agency and cannot be delegated without an Act of Congress.



24 May 1956

(DATE)

FORM NO. 101 REPLACES FORM 10-101  
1 AUG 54 WHICH MAY BE USED.

(47)